



## Steering Group – Meeting 35 Minutes

Held on Wednesday 25<sup>th</sup> June 2014.

Present T Blackmore, A Cairns, J Curtin, J Davis, O Milligan, W James and R Davison.

### **ITEM 1 Apologies for absence.**

These were received from P Leeming

### **ITEM 2 Matters arising from minutes of the last meeting.**

Re Item 6 Relocation of village green (policy item 6). To date there had been no response from Heather Suggate regarding the village green not having a formal lease agreement. TB to chase up.

### **ITEM 3 Report on meeting with Mike Dando**

- Mike reported that the structure of the policies was good but they needed some rewriting to put them more akin to planning terminology. Each policy item was discussed and suggested changes noted.
- A good overview/opening statement was required that encompassed all the policies.
- It was thought that our inability to recruit a replacement for Nick Hurst was probably down to the remuneration being offered. It was suggested that we apply for an additional grant to cover the writing of the NP document. A figure of £4K was thought to be sufficient to cover being based on 10 days work. An application for this has been made to Locality.
- Other points raised are covered in the agenda items below.

### **ITEM 4 Land owner consultation.**

- To date there had been no response from the major land owners consulted.
- Details of the outstanding land owner (Claytons) had not been forthcoming from LCC. Assistance of Thomlinson Wetherby to be sought.

### **ITEM 5 Young person's consultation.**

This would be completed within the next few days. This to be forwarded to TB and JC for consideration and preparation for presentation at the next meeting.

### **ITEM 6 Development group report on policy items 1 and 2 (development location) and 3 (housing mix).**

- The Group had discussed the policy items 1 and 2 and put their thoughts together these were to be put into a report for the next meeting. It was agreed that the report should address the points raised in the meeting notes with LCC 2<sup>nd</sup> May 2014 plus issues relating to sustainability, traffic and community raised issues.
- Policy 3 needs to be refocused with a "housing needs assessment" it was agreed to get Mike Dando to carry this out as part of his contract for consultancy services. TB to confirm with MD.

### **ITEM 7 Green spaces policy.**

P O'Brien had agreed to collate all the previous reports, observations and community comments. This then to be used as a basis for the "green issues" in various policies.

### **ITEM 8 Open event.**

- An open event to be held in the village hall 4<sup>th</sup> October 2014.

- A short community questionnaire/community approval to be produced for circulation early September.

**ITEM 9 Update action plan.**

Action Plan and time line document to be updated and circulated by JC prior to the next meeting.

**ITEM 10 AOB**

It was agreed that consultations should take place with St Johns School so that assets on the site could be offered protection. The scope of the assessment to be as wide as possible to cover any issues which could be considered planning matters. W James to facilitate.

**ITEM 11 Date of next meeting.**

This to be held on Wednesday 16 July 2014 at 7-30 pm. St Edwards Church Parish rooms.