

## CLIFFORD NEIGHBOURHOOD PLAN COMMUNITY GROUP

Minutes of meeting 34 held on Wednesday 4<sup>th</sup> June 2014

Present T. Blackmore, A. Cairns, J. Curtin, J. Davies, O. Milligan and R. Davidson.

ITEM 1 Apologies for absence.

These were received from P. Leeming.

ITEM 2 Matters arising from minutes of last meeting.

Re Item 5. Para 3. A note had been sent to Mike Dando to ask if he was able to carry out a Housing Needs Assessment.

Re Item 5. Para 5. An architect had been contacted by PL and they had agreed to look at possible development of sites related to policy items 1, 2 & 6. A response was expected within the next 2 weeks.

ITEM 3 Land owners consultation.

The major land owners in the area, The Dawson Trust, Bramham Park Estates and Diocesan Property Management had been written to seek their intentions for development and stewardship of their land. One other major owners (Claytons) details were needed, assistance in gaining these was to be sought from LCC.

ITEM 4 Young person's consultation.

Results of the youth survey were presented to the meeting. JC to check through the analysis to ensure the details were correctly analysed and to put a narrative to the details.

It was agreed to provide a gift token to Charlotte \*\*\*\*\*and George Davies for their efforts in collecting and presentation of the data.

ITEM 5 Development of policy item 2 (development locations) and 3 (housing mix).

The Development Group to revisit their reports relating to development sites and housing mix and incorporate the checks indicated by Ian Mackay as reported in the meeting notes of 2<sup>nd</sup> May

2014.

A possible scheme for developing potential sites was being considered by architectural assistance.

ITEM 6 Relocation of the village green (policy item 6).

As reported at the last meeting a very positive response had been received from LCC regarding the project and it was suggested that a possible housing scheme be presented to back up the information previously supplied. To assist this it was agreed to engage some architectural assistance.

Heather Suggate LCC Planning had been asked to look into the significance of the Village Green not being on lease to the Parish Council as previously understood. It was agreed to wait for this before proceeding with the writing of the policy.

ITEM 7 Green spaces policy.

A summary of the green spaces options had been prepared from data collected and reports previously produced. This to be considered by the Steering Group for any adjustments or additions and reported to JC before 11<sup>th</sup> June 2014. Updated details to be considered at the next meeting along with any actions that can be taken to move the policy forward.

ITEM 8 Nick Hurst replacement.

The contact provided by Boston Spa NP Group William Sparling had not come up with any potential assistance. Mike Dando has circulated Leeds Municipal University for possible help and given the name of a potential graduate being used by Leeds Planning. Ian Mackay was considering the implications as he was currently helping another NP Group. TB to follow possible options before the next meeting.

ITEM 9 Policy writing and plan development.

The work produced so far had been forwarded to Mike Dando for his comments. He had also been requested to look at our options for achieving the considered shortfall in the assistance we had been awarded. A response had been promised by 11 June 2014.

ITEM 10 Additional group members.

A trawl of previous volunteers had been made and 2 offers of assistance had been received

both with limiting factors. Specific projects would need to be established to make the best use of these.

ITEM 11 Update action plan.

This was left outstanding awaiting the results from Item 9.

ITEM 12 AOB.

St John's School site. It was agreed that we needed a policy to cover future activity or development of the site. The Development Group to look at this along with their work on Policy items 1,2 and 3.

ITEM 13 Date of next meeting.

This to be held on Wednesday 25<sup>th</sup> June 2014 at 7-30pm at St Edwards Church Parish rooms.