

## CLIFFORD NEIGHBOURHOOD PLAN COMMUNITY GROUP

Minutes of Steering Group (Meeting 25) held Wednesday 6<sup>th</sup> November 2013.

Present:- Tony Blackmore, Adrian Cairns, John Curtin, Jane Davies and Revis Davidson.

ITEM 1 Apologies for absence.

These were received from Peter Burdall, Peter O'Brien, Owen Milligan and Ian McKay (LCC).

ITEM 2 Matters arising from minutes of previous meeting (Meeting 24).

Re- Item 3 site allocations.

The Parish Council had agreed that an approach to the land owner of the site at Victoria Farm could be approached.

The response to the Grove Road site had been submitted to LCC as presented. A copy of this is now on the web site.

ITEM 3 First cut analysis of Open Day returns.

A first cut analysis of the returns is appended. The results for the naming of the green space and the village green options will be reported in the next edition of "Outlook".

JC to put the results into a graph format for easier viewing and post on the web site.

Qualitative return analysis has yet to be completed, the responses being overwhelmingly supportive. There were no major issues which arose that had not already been discussed it was therefor decided to put the analysis on hold until other higher priority tasks had been completed. A target date to complete was set for early December.

The village hall/village green project details to be discussed with LCC (Heather Suggate) to ascertain their further opinions in the light of updated details. TB to action.

ITEM 4 Actions required from analysis of NP and Plan documents by Mike Dando.

Action notes taken by TB & JC at the meeting to be integrated into the plan document and then reviewed. Details can be seen in "Dando Review" appended. A matrix to cross reference issues identified and actions proposed to be established

and completed with data available. This to be completed as a first priority so that it is available for the meeting to be held 19<sup>th</sup> November 2013. JC to action.

#### ITEM 5 Projects for Nick Hurst.

It was agreed that NH should be asked to integrate the Time Line/Protect Plan so far completed with the suggestions for on going actions presented by Mike Dando. Paul Leeming to be ask to mentor this project.

TB to discuss contract details with NH. The above project to be completed for a price of £300-00, this being based on a rate of £10 per hour including travelling times.

#### ITEM 6 Joint meetings with Boston Spa and Bramham.

Two projects to be started 1. Public transport, JC and Mr W Allan to represent Clifford NP Group.

2. Cycle /pathways, RD and A N Other to represent Clifford NP Group.

Visitors to the open day who expressed interest in the above topics to be asked to help with the project.

TB to advise Boston Spa and Bramham NP Groups.

#### ITEM 7 Young Persons consultation.

TB to contact Mike Dando to check on the availability of one of their mentors to assist in setting up of the project. Also to contact Boston Spa group to request any possible assistance they can provide from their project.

On completion of the above JD and TB to visit Boston Spa Comprehensive School to see possible students who would be interested in working on the project.

#### ITEM 8 AOB

There was no other business.

#### ITEM 9 Date of next meeting

This to be held at 7-30pm on Tuesday 19<sup>th</sup> November 2013 at St Edwards.

