

## Neighbourhood Planning Town & Parish Council meeting

27 June 2012  
Wetherby One Stop Centre

Chair: Cllr John Procter

### Present:

Cllr John Procter, Andrew Birkbeck, Carole Clark (Leeds City Council);  
David Gluck, David Howson, (Aberford);  
Owen Milligan, Tony Blackmore (Clifford);  
Galan Moss, Norma Harrington, Julie Brady (Wetherby);  
Ben Hogan, Martin Rogers (Barwick & Scholes);  
Margaret Wilkinson, David Upton; (Harewood);  
Ed Stentiford, Ian Frankland (Bardsey);  
Ruth Middleton, Peter Hart (Scarcroft);  
Randal Brown (Walton);  
Sheila Humphreys, Peter Smart (Thorp Arch);  
Victoria Goodall-Fawcus (Thorner);  
Keith Innocent, (Bramham);  
June Gallant, Judith Pentith (East Keswick);  
Julian Holmes (Collingham);  
Jill Bolton (Linton)

1. Introductions were made.
2. **Work being done in Outer NE**  
Andrew Birkbeck: thanked everyone for the collective progress made so far.  
Ian Mackay, LCC Planning, has now produced general guidance on Neighbourhood Planning. The key message from Ian is that parishes should be talking to each other, and sharing good practice. Ian is looking to Outer NE for a lead on Neighbourhood Planning.
3. **Current state of play**  
Andrew Birkbeck: The site allocation process will begin very shortly. It will be a 6 month process with draft documents expected by January/February 2013. Planners will be going out to look at sites in an open and transparent manner.  
Parishes should be thinking about sites now. Site allocations will take place regardless of whether Neighbourhood Plans are in place, but the two can work in tandem. There needs to be a shift from blocking sites to proposing sites.  
Collectively, the parishes in Outer North East need to think about the global figure of 4,600.  
Cllr John Procter: Development is inevitable. Now is the time for all parishes to have some input into site allocations.

### Questions

In response to questions from the parishes, the following points were made;

Sites can be put forward that are not in the SHLAA, but they must meet SHLAA criteria. A proforma is being produced by LCC which parishes can use to put sites forward;

The SHLAA is updated annually, and new sites are added.

The Council has to demonstrate that it has a five year land supply.

LCC planners want to identify sites with some level of agreement with the parishes wherever possible.

There needs to be a collective co-ordinated approach to putting sites forward.

The timescale for putting sites forward is during the next 6 months.

The parishes need to make a judgement on whether or not to propose a site – do they want some local input into site allocations, or do they leave it to the planners. Anything on a brown field site is classed as ‘windfall’ and in previous appeals, the message was that windfall could not count towards site allocation numbers, however, LCC Planning have agreed that windfall sites with significant development can count towards the 4,600.

The east of Leeds extension – 2000 properties. This doesn’t count to Outer NE’s quota as it is Crossgates/Whinmoor Ward.

University Farm is a total of 600 acres with the maximum potential for 5000 units.

Large developments such as this could not be achieved during the plan period.

There are other big sites, for example the site behind the Young Offenders Institution in Wetherby.

Developing one large site is not a likely scenario; parishes need to offer up smaller sites alongside larger developments.

Site allocations will take place before parishes have had the opportunity to go to a referendum on their plans.

The Neighbourhood Planning process is a wider process which can consider other issues for communities, and will ‘lock in’ allocated sites. Neighbourhood Plans put parishes in charge of their destiny.

The view of the Council will be that everyone has to take a share of development; Sustainability is difficult to define, but should not be too complex.

Parishes need to work together as the impact of development does not respect parish boundaries.

There are no resources available from LCC for Neighbourhood Plans. AB will organise a funding seminar.

All PAS sites have been brought forward by Planning Consultants. LCC will have to decide how to deal with these sites, some may fit well with Neighbourhood Plans, and others may not be the best choice of site.

There is no neighbourhood plan template, only Dawlish, which has been criticised by the Independent examiner. Locally, Walton has produced a Neighbourhood Plan but it has not been subject to independent examination.

There has been no progress with the pilot Neighbourhood Plans.

The parishes can have some input into the appointment of the independent examiner for their plans;

For clarification – the LCC guidelines suggest involving a landowner and/or developer on Neighbourhood Plan steering groups; this is to bring in expertise and skills, not to engage specifically with developers/landowners with interest in the parish.

## **Next Steps**

AB will be contacting all the parishes to ask if they will be proposing any sites. If they are, there will need to be consensus on the best way to put sites forward in a coordinated way.

AB will circulate a date for a further meeting.